**附件2：长光华大公司应聘人员登记表**

**应聘岗位**： **填表日期：**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***为确保我们在面试过程中能够更全面的了解您的信息，请您尽量按规定内容填写完整，谢谢！*** | | | | | | | | | | | | | |
| **姓 名** |  | | **性别** |  | | **身高体重** | |  | **出生日期** | |  | | **照**  **片** |
| **政治面貌** |  | | **民族** |  | | **是否已婚** | |  | **联系电话** | |  | |
| **户口所在地** |  | | | | | **现居住地** | |  | | | | |
| **最后专业及学历/学位** | |  | | | | | | | | | | |
| **电子邮件** |  | | | | | 办公软件应用程度: □一般使用 □熟练 □非常熟练 | | | | | | |
| **身份证号码** |  | | | | | | | | | | | | |
| **教育经历（从大学开始）** | | | | | | | | | | | | | |
| 开始日期 | 毕业日期 | | 学校名称 | | | | | | | | 专业 | | 学历/证书 |
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| **所获职业资格证书：** | | | | | | | | | | | | | |
| **工作经历（按时间顺序/从最近工作开始）参加工作时间：年月日** | | | | | | | | | | | | | |
| 曾工作单位及岗位 | | | | | 起止日期 | | | | | 离职原因 | | | |
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| **项目经历或主要成绩（可另附页）** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **期望薪酬** | 元/月(税前) | | | | **岗位调剂**  **调剂**  **调剂**  **目前管辖人数： 人** | | □同意 □不同意 | | | | | **可上班时间： 月 日前** | |
| **个人情况描述** | | | | | | | | | | | | | |
| 请用三个词汇描述你的主要特点： | | | | | 请描述你的爱好及特长： | | | | | | | | |